



JOLLY-MERCY LEARNING CENTRE, NANGABO

P.O.Box 12360, Kampala, Uganda www.jolly-mercy.net

2nd December 2011

Dear Parent/Guardian.....,

RE: JOLLY MERCY LEARNING CENTRE (JMLC) END OF YEAR CIRCULAR 2011

We have today, Saturday, 3rd December, 2011 completed the third term and the academic year. We thank the Almighty God for enabling us to complete the term successfully despite many economic difficulties.

We are also grateful to all of you who turned up in large numbers to cheer up children at their end of year presentations and take part in the children's Christmas party. Your presence was so fulfilling. You have been our great partners in ensuring that our school programs are a success through your cooperation and support. It has not been an easy sail as the prevailing market prices were prohibitive in some cases, but we managed through effective planning. **Next academic term will commence on 30th January 2012.**

However, as we plan for 2012, we urge you to take note of the following:

1. Academics: Great effort has been put into academic work including; teaching, improving teacher- child relationships, encouraging more learning. Academic assessment included weekly tests, periodical homework, midterm and end of year examinations. Further still, this year we have had 41 candidates who registered and successfully sat for the Primary Leaving Examination. We expect the very best.

2. Report Cards: All children have been issued with individual detailed report card giving a fair assessment of their performance during the term. Please study the contents of the report card and enable your child to understand the teacher's comments and take note of. However the school has noted remarkable improvement in children's performance and wish to congratulate those who posted impressive results. There are a few children who have been advised to improve their performance next term.

3. Holiday Work: All children have been issued with holiday homework exercises in different subjects. Parents and guardians are urged to design a suitable timetable that will keep them busy. Spare time to supervise this home work to completion and get it signed. It should be neatly written and organized. A little research could easily enrich their knowledge in various subjects if they settled down to read.

4. Welfare: The school has always ensured that children are living a better life while at school despite the increased cost of living. The school tries hard to offer decent sufficient meals. However, we would wish to bring to your attention that due to current economic trends, we need to meet our obligation quickly, make sacrifices and plan accordingly. **We therefore request parents and guardians to pay the school dues in time so that the school can plan effectively and continue deliver quality services to our children.**

Parents and guardians are also advised to bring forward the immunization and medical form for their children to the school. This will help the school nurse to easily identify the child's health problem. This year the school nurses have been so active and much concerned about children's health.

5. Co-curricular Activities: This year, our children have been fully involved in inter-house games competition, in door games, Music, Dance and Drama. These activities have been done within the school. The school has assembled playing equipment like swings, balances and other equipment like balls, tennis, and ropes for older children. More plans are in the pipeline in this area for next year.

6. Visiting Days: The school visiting day is normally the last Sunday of each month. However, for parents who wish to do an extra visit can always arrange with the head teacher and school bursar. This mainly applies to those with children in a boarding section. We shall also have **class visiting week**. The week will be communicated in the due course. This will be the week where parents/guardians visit his/her child's class and observe the learning process, dialogue with the concerned teacher and also look into his/her child's academic progress.

Our teachers and their foreign counterparts shall also have holiday visits to the children, they teach. The school requests parents to allow for these holiday visits and be free to interact with our teachers for mutual benefits.

7. Holiday Period: The offices of the Head teacher, Bursar, operations Manager and the Director will be open from 5th January 2012 on working days throughout the holiday period. Interview for new entrants will be conducted from **10th to 25th January, 2012.**

8. School Fees: The school fees structure for 2012 is as follows; **Shs. 450,000/= (four hundred fifty thousand Shillings) per term for those in the boarding section. The fee for day scholar is Shs. 250,000/= (two hundred and fifty thousand shillings only). And nursery fee is 200,000/= per child.** The fees include school tuition, meals and uniform. Fees for subsequent terms shall be less because uniform is paid only in the first term. Additionally, for new parents, you are required to pay Shs 5000 for the interview and admission form. Details of the school fees structure can be obtained from the headmistress and school bursar.

We wish you all a Merry Christmas and Happy New Year!



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James Kimera Ssekiwanuka, PhD

Director

Cc: Operations Manager

Cc: School Administrator

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Constance Achieng

Headmistress

C.c School Bursar

C.c Teaching Staff

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NOTE: We wish to appeal to our parents to try as much as possible to pay through the bank. You are also advised to carry this when going to the bank for easy reference:

Stanbic Bank:

Account Name: Jolly-Mercy Learning Centre.... Account Number..... 0140092426201

Or Barclays Bank:

Account Name: Jolly-Mercy Learning Centre..... Account Number..... 6001047424